

**Human Resources Department is located on the Third Floor of the Town Hall**

**Phone: 781-762-1240**

**Fax: 781-278-3014**

**Office Hours: Monday - Friday 8:00am - 4:00pm**

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**Michelle Pizzi, Director Human Resources**

**Pat Pardi, Benefits Coordinator**

**Ramanda Morgan, Principal Assistant**

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**Human Resources Mission Statement** *In support of the Town of Norwood's principles, values, vision, and mission, it is the Human Resource Department's Mission to support the total operation in meeting its goals through its most valuable resource - it's PEOPLE.*

It is our mission to:

**Develop** an attitude of teamwork and quality in our day to day operations.

**Create** an atmosphere which fosters challenges, fun, safety, and cleanliness.

**Seize** opportunities which demonstrate excellent execution, caring attitude, and a sense of urgency.

**Reduce** waste by vigorously pursuing continuous improvement activities.

**Commit** to doing, to acting openly, equitably and consistently in our pursuit of uncompromising quality and public service.

**Increase** participation in Norwood employee and community activities while seeking knowledge, enthusiasm, and an improved quality of life for ourselves, co-workers, and the community.

**Respect** team member values which may be different from our own.

**Accept** responsibility for promoting ethical and legal conduct in personal and municipal business practices.

**Communicate** in a candid and fair manner within our diverse work force from whom the Town of Norwood derives its strength.

*We will meet our mission through integrity, accuracy and knowledge.*

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